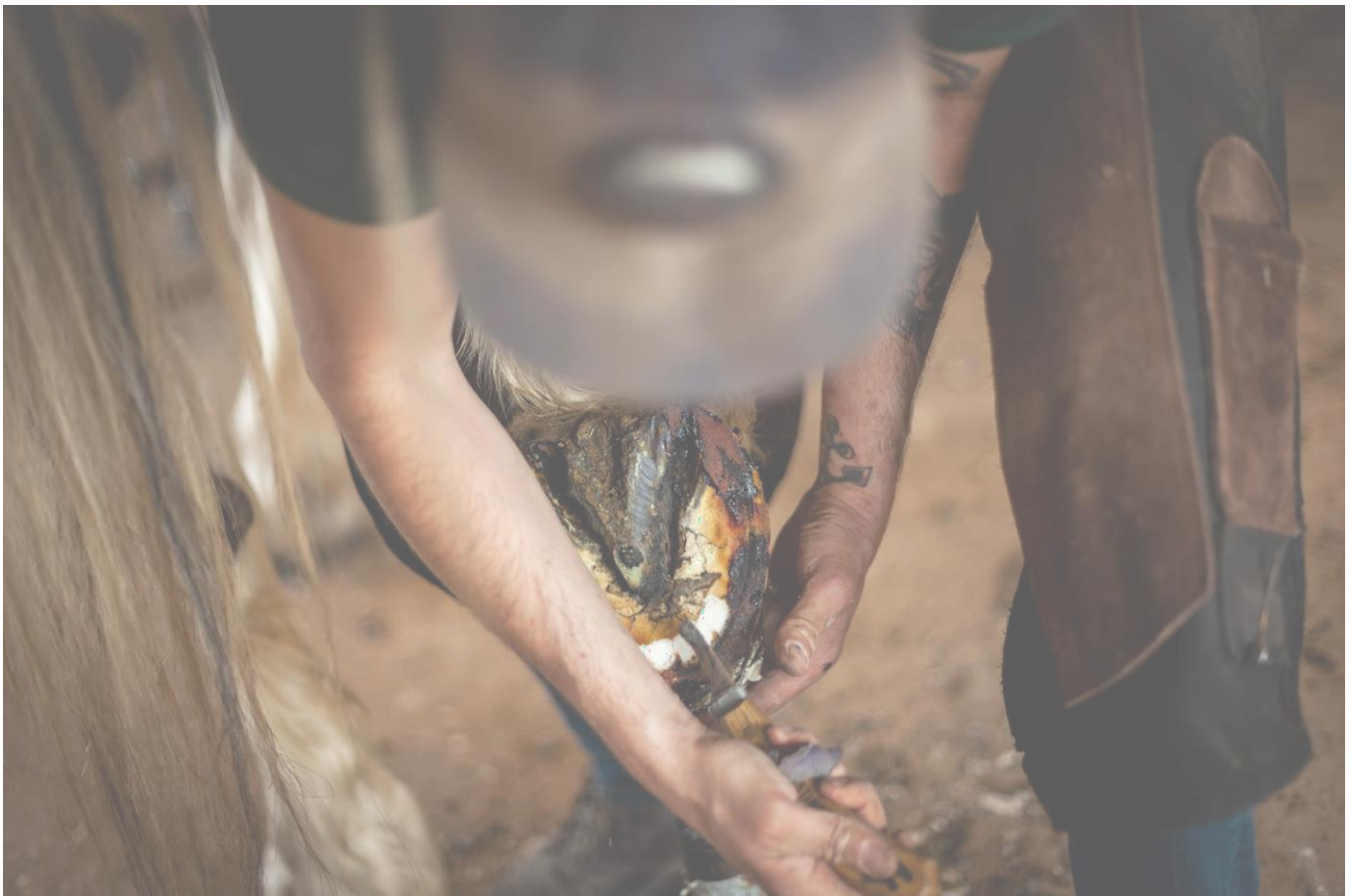


Oklahoma State Horseshoeing School

*6WEEK BASIC HORSESHOEING AND
BLACKSMITHING COURSE*



**4802 Dogwood Rd
Ardmore, OK 73401
(580)223-0064**

www.oklahomastatehorseshoeingschool.com

Licensed by OBPVS & Approved by ODVA

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Come get your new career started at OSHS!

Oklahoma State Horseshoeing School Features:

- ◆ Nationally Certified Instructor
- ◆ Training on LIVE animals ONLY
- ◆ Student housing available at NO
- ◆ EXTRA CHARGE Separated
- ◆ housing for male & female students Issued tools are for student to keep
- ◆ Access to forging area at any time for student use and practice



THE MODERN FARRIER THE RIGHT CAREER FOR YOU?

With the number of horses in the United States, greater today than in the days they were used for transportation, the art of the good Farrier is more in demand now than ever. There are over 9 million horses in the US that are used for recreation, which has made the industry primed for a person who enjoys working with horses, desires a career in which you can be your own boss, and is willing to learn.

PUTTING YOU ON THE RIGHT TRACK...

Just as thousands of other students have, you too, can begin your career after only six weeks of training from Oklahoma State Horseshoeing School. During the Monday through Saturday class sessions, you will learn step-by-step basic horseshoeing including:

- ◆ Horse handling techniques
- ◆ The anatomy of the horses' foot
- ◆ Shoeing the straight and sound horse
- ◆ Corrective and Specialized shoeing
- ◆ Horse behavior management
- ◆ Forge Work
- ◆ Advertising and Business practices

In learning the fundamentals of setting up your own horseshoeing business, you will learn the industry's supply-and-demand cycle, how to maintain business records, and how to make a good living as a Farrier. At OSHS, we train our students to be self-employed farriers. We prepare our students through a class on how to start your business and clientele as well as bookkeeping. The institution cannot guarantee employment; however, we provide a network of contacts throughout the United States to provide resources for the students once they meet their graduation requirements.

OSHS MISSION STATEMENT

Our mission at OSHS is and always has been to train students in the art and science of the farrier and blacksmithing industry. Surrounded by a friendly and professional atmosphere, we strive to prepare our students to be self-employed contributing.

TRAINING THAT MAKES A DIFFERENCE...

Years of shoeing and teaching experience have guaranteed a fine-tuned program featuring...

- Small class sizes, up to 24 students per session
- Hands-on training with an abundance of horses
- Nationally certified instructor for individualized instruction and supervision

To ensure continuity, classes are closed after the session starts. The curriculum teaches all types of normal, corrective, and specialized shoeing giving students the opportunity to select a general practice or to specialize in specific horseshoeing needs. To support students' learning styles, the program utilizes a variety of teaching methods such as videos, outside consultants, and supervised hands-on experience. As a graduate you will have a mentor available for all of your questions after graduation, you will also receive a lifetime discount of 10% to be used in our supply store.

For almost four decades, OSHS has had the opportunity to teach and get to know students from all over the USA and world. We take our job very personal in training and educating each and every one of our students. In order to ensure a quality education and a variety of exposure, each class will work on several hundred head of horses. This will include several types of breeds and "problem" feet.



The most powerful asset at OSHS is our highly experienced instructors and staff.

SCHOOL OFFICIALS



Owner – Dr. Jack Roth D.V.M.

Dr. Roth founded the Oklahoma Horseshoeing School. Jack has been a professional horseman since 1961, a professional farrier since 1964, a Doctor of Veterinary Medicine since 1977, and a licensed pari-mutuel trainer since 1984. As a Certified Master Farrier, he has the distinction of being known as the Army's last blacksmith. Dr. Roth has been attending farrier to such horses as Leo P-1335, Jet Deck and Sugar Bars. Great emphasis has been placed on correction of lameness in both his horseshoeing and veterinary careers.



Nature Milligan AAO, SCO
Director

Nature has 25 years of office administration and accounting experience. She started general management of Oklahoma Horseshoeing School Inc in 2017 and was elected President in 2019. Ms. Milligan has been Director of Oklahoma State Horseshoeing School since purchased by Dr. Roth in 2018. She is also General Manager of Purcell Farrier Supply LLC and American Farrier Supply.



Head Instructor

Regan Kester

Regan Kester was born into horseshoeing. From his early life experiences, Regan grew to be highly skilled with many types of horses. This experience was gained through dedicated training, patience, and understanding horses, taught to him by his grandfather, Emil. He gained a wealth of knowledge and the high skill of shoeing from his father, Reggie.

Regan first attended OSHS, at age 14. After completing the program, he began an apprenticeship with his father until age 17. He then completed the program a second time, after which he began his career as a full-time farrier. At age 18, Regan began helping with teaching and shoeing at the school. In 1984, he came to OSHS as a full-time instructor. Regan has been certified by the American Farriers Association, to which he is a current member. In the Oklahoma Farriers Association, he has held the position of Treasurer and served on the Board of Directors. He is still a current member of the American Farriers Education Council.

Regan has shod horses from all around the country and worked in several different states. He has shod a variety of horses including: racehorses, barrel, Jim Kana, hunter jumpers, rope horses, halter, team roping, reigning, cutting, Western Pleasure (which he especially enjoys), Arabian, and a wide variety of draft horses. Regan served as the official farrier for the Oklahoma Arabian Horse Association for six years. Over his many years of experience, he has developed a highly skilled knowledge for corrective shoes as well. Regan looks forward to meeting and working with each of you.



Assistant Instructor

Matt Milligan

Matt was raised around horses and spent many of his teenage and adult years training and working with horses. He graduated from the Advanced Horseshoeing and Blacksmithing Course at Oklahoma Horseshoeing School in 2018. He has since been working and training as Assistant Instructor under Regan Kester CF.

SCHOOL FACILITIES & INSTRUCTIONAL EQUIPMENT

OSHS was originally established in 1975. It is a sprawling 7,100 square-foot school with an office, classrooms, forge and shoeing area, welding shop and a supply shop all surrounded by woods and lakes near Ardmore, Oklahoma. The dorm, or bunkhouse, is conveniently located on campus next to the school.

Instructional equipment for student use consists of 15 modern propane forges, 24 anvil stands, 24 sets of forging tools, numerous foot and leg models, one TV, one DVD/VCR and a full set of instructional videos that students can use after hours and on weekends.

Our dormitory facilities are available at no charge to all students who are enrolled and have paid for the six-week course. We are able to fund housing through our horseshoeing services.

Our facilities are located on the school campus. We have separate facilities available for both male and female students. If a student is terminated for any reason or chooses to withdraw, the student will no longer be eligible to stay in the dormitory facilities. The school offers a furnished, modern bunkhouse for students while attending OSHS. The bunkhouse includes a kitchen with microwave, refrigerator/ freezer, plus a recreation room with a TV and pool table. The building is equipped with central heat, air, and coin-operated laundry facilities. Students are required to provide their own food and furnish personal bathroom necessities and bedding for a twin-sized bed. Our dorm is very convenient for the student because the classroom is available for studying and the students are allowed to work in the forge after school hours. OSHS is not responsible for any damaged, lost, or stolen personal property. Students are responsible for their individual property.



LOCATION OF THE SCHOOL

The school is located in the rolling hills of Southern Oklahoma. It is three miles east of Ardmore, Oklahoma, a community conveniently located on Interstate 35, halfway between Dallas, Texas and Oklahoma City, Oklahoma. The area is surrounded by eight lakes and is recognized for its hunting and fishing opportunities. Agriculture is an important part of the area's heritage as is all areas of the horse industry, including reining cutting, roping, show, barrel, ranch and pleasure horses.

TUITION COST AND FEES

Upon enrollment, each applicant will be required to pay a \$150.00 enrollment fee. This fee is non-refundable and does not go towards the cost of tuition.

The Cost of Tuition for the six-week course is \$7700.00. This amount includes:

- Instruction of curriculum
- Supplies
- Tools (See tool list below)

****Tools are required with no exceptions****

TOOL LIST

- Textbook
- Rasp Handle (2)
- Hoof Knife
- Center Punch
- Clinch Cutter
- Rounding Hammer
- Hoof Nipper
- Nail Nipper
- Driving Hammer
- Nail Puller
- Shoe Puller
- Clincher
- Shoeing Boxes
- Apron
- Anvil
- Rasp (2)



ADMISSION REQUIREMENTS, PREREQUISITES, AND POLICY FOR PREVIOUS TRAINING

Any student, who is physically capable, of normal intelligence, and at least 15 years old may enroll in our program. If you are under the jurisdiction of a secondary school, we must receive written permission from that school's principal for you to attend during the time that school is in session. VA Students must provide all prior credit for your file, but no credit will be allowed for any previous training or education.

To enroll, complete the enrollment agreement (which can be found online at www.oklahomastatehorseshoeingschool.com) and return with the enrollment fee of \$150.00. A confirmation letter and receipt will be sent to you by email. Tuition is due before the student begins class the first day.

CLASS SCHEDULES

OSHS holds six class sessions annually, with up to 24 students per class. Once classes begin, they are closed for enrollment until the next session begins. Should an emergency or other situation arise that prevents a student from completing the six-week session, arrangements can be made to withdraw and begin with another class according to availability.

Classes begin on the First Monday of every odd month.

DAILY CLASS SCHEDULE

7:30am-9:00am: Classroom

9:00am-3:00pm: Shoeing and/or trimming on horses in the shoeing

classroom(barn) 3:00pm-5:00pm: Forge Work – (Lunch from 12:00 to 12:30)

SCHOOL HOLIDAYS

The school does not take any school holidays except Thanksgiving Day. The hours for that day are made up during our November class sessions.

FINANCIAL ASSISTANCE

OSHS does not participate in Title IV funding. But we are approved by various other Federally funded institutions:

- **Rehabilitation or Vocational Rehabilitation**

Contact OSHS at 1-800-634-2811 or contact the state Vocational Rehabilitation or Workforce office in your area for more information concerning qualification for assistance.

- **Bureau of Indian Affairs**

Contact your tribe or call OSHS for more info.

- **WIA**

(WIA is the Workforce Investment Act provided through local unemployment office for displaced workers.) Contact your local unemployment office or the OSHS Office for more details.

- **In-House Loan**

OSHS Student Assistance Loan available through the school with good credit. Go to www.oklahomahorsehoeingschool.com and click on financial options or Call the School office for more information

We also accept scholarships and re-imbursement from the ORO Grant. You may contact us at any time to see if you qualify for any of the programs and we will create you a shopping sheet for our school so you may go over your options. See our website for more information. www.oklahomastatehorsehoeingschool.com

VA Information

Contact OSHS: 1-800-634-2811

VA Education Hotline: 888-GIBILL-1 (1-888-442-4551)

- Any student wishing to attend using VA Benefits may do so. Learn more or apply for benefits at: <https://www.va.gov/education/how-to-apply/>
- Our staff will be happy to help you with any questions. We can set you with a start date as soon as we have an approval letter. This institution will not penalize in any way a VA Beneficiary for delayed payment by the VA.





SCHOOL TRAINING HOURS

OSHS is licensed and approved by the OBPVS to offer the training hours in clock or contact hours, where 1(one) resident training hour equals 50(fifty) minutes.

PROGRAM: Basic Horseshoeing (Six Week Course) TRAINING HOURS: 300 Clock Hours

TUITION AND FEES: See page 6 of this catalog.

BASIC HORSESHOEING & BLACKSMITHING COURSE- (300 hours)

CURRICULUM:

Lectures, Reading Assignments and Demonstrations (30 hours)

Section 1 (10hrs)

- The Hoof
- Trimming & Shoeing

Section 2 (4hrs)

- Anatomy
- Bones & Joints
- Tendons & Ligaments

Section 3 (4hrs)

- Conformation

Section 4&5 (10hrs)

- Lameness
- Faults of Gait

Section 6 (2hrs)

- How to start and run your own business
- How to get and keep customers.

Horseshoeing & Blacksmithing (160 hours)

- Shoeing &/or Trimming Every day.
- Training Horses to Stand and be Shod.
- Hot Shoeing
- Cold Shoeing
- Shoeing With Handmade Shoes for Normal Horses.
- Basic Corrective Shoeing.

Forge Work (62 hours)

- Creating handmade plain and corrective shoes from bar stock
- Instruction in making specialty tools.

Horseshoeing in the Field (48 hours)

- Shoeing in the field using the portable shoeing rig.

DAILY CLASS SCHEDULE:

7:30am-9:00am: Classroom

9:00am-3:00pm: Shoeing and/or trimming on horses in the shoeing

classroom(barn) 3:00pm-5:00pm: Forge Work - (Lunch from 12:00 to 12:30)



GRADUATION REQUIREMENTS

Students must maintain at least a 75% grade average and complete the full 300 clock hours in order to meet graduation requirements. See the "Make-Up Work" policy for further information. A progressive grading system, using weekly scores and a three- part final examination, which includes written, forge, and shoeing tests, determines the final grade. Upon successful completion of the six-week course, students will be presented with a *Certificate of Completion for the Basic Horseshoeing and Blacksmithing Course.*

Oklahoma Horseshoeing School does recognize the Family Educational and Privacy Act (FERPA) and will abide by the laws protecting the students who attend our school.

Records including enrollment, attendance, grades, write-ups and probation sheets may be requested by students, parents or guardians of students under 18 and government agencies in writing and will be granted within 30 days.

Graduation Certificates, along with class awards are handed out at a small graduation ceremony on the last day of class.

A High Point Buckle is given to our best overall student each class, according to class, shoeing and forging grades.



SCHOOL POLICIES

To ensure the quality of instruction to students, the following attendance and probation policies have been established:

School Attendance Policy

- Any student absent 3 or more unexcused days, with 3 tardies equaling 1 day, will be terminated. A tardy takes place when a student is 5 minutes late. More than two hours will be an unexcused absence. (When excess absences are excused, each student may re-enroll in a future class session to finish the course). Excused absences via Dr notes and prior approval from OSHS.

Make-Up Work Policy

- ALL MISSED WORK MUST BE MADE UP!! Students will make up missed work within one week of the due date of the assignment. Students will get with the instructors to come up with their specific date for make-up work. The instructors will be available to oversee the assignments/testing.
- Any Student who does not make up work or is in excess of the allowed days missed and those days are not excused will be terminated from the course. These students will not be allowed to re-enroll or return to the course and monies will be forfeited.

Termination Policy

- Other Causes for termination include excessive abuse of OSHS Policies including, but not limited to insubordination, alcohol or drug use, destruction of property, and/or serious misconduct.
- OSHS will NOT restart a student that is terminated for any of these reasons and tuition will not be refunded. (This does not apply to students using VA Benefits.)

Probation Policy

- Students will be placed on probation if their average drops below a 75% average. These students will be evaluated at the end of the first two weeks and weekly from that point forward. Students with a grade of below 75% for more than three weeks in a row will be dismissed from the program with no re-entry. No money will be refunded if student is dismissed unless they are on VA Benefits.

Withdrawal Policy

- If a student makes the personal decision to withdraw training at OSHS, he/she will need to notify Director or Owner in writing immediately. Upon written notification of withdrawal, the Director will calculate the days attended and refund any monies due to student within 30 days.

Readmission Policy for VA Beneficiaries, Veterans & Service Members

- Any Veteran, service member or student attending class on VA Benefits can interrupt or suspend training due to military service obligations. Students will be readmitted at our first available start date that the student is available for.

Leave of Absence (LOA) & Re-entry Policy

- If a student has to leave due to personal, medical, or financial reasons and wants to return in a future class session to finish the course a re-entry is taken in place. The school will provide a re-entry form to the student to sign at their own discretion. The document will be placed in the students file to be retained the day they return to class. All re-entries must take place with-in one year of the LOA and are subject to class availability.

Complaint Policy

- All Complaints should be brought to the attention of the Director. Complaints and appeals should be well documented in writing and submitted to the Director prior to appealing to any off-campus authority. Should OSHS not be able to resolve a student complaint, the student has the right to contact agencies and authorities outside the school. Complaints can be filed with the following agencies:

LICENSED BY: Oklahoma Board of Private Vocational Schools
3700 N Classen
Blvd #250 Oklahoma City, OK 73118
(405)528-3370

Approved by Oklahoma Department of Veterans Affairs State Approving Agency

Student Conduct Policy

- Students are expected to conduct themselves in a respectful manner at all times. Students are not allowed to have alcohol or drugs on the premises at any time. There is ZERO-TOLERANCE. Male and female students are not allowed in the same sleeping quarters at any time. Visitors are not allowed in the dormitory facilities unless first authorized by school officials. Any student causing damage to school or personal property will be held liable. Excessive abuse of OSHS policies including insubordination, serious misconduct, or use of alcohol or drugs, will be terminated and dismissed from school property immediately.

Policy for Protection Against Copyright Infringement

- OSHS and all of its employees shall abide by all Copyright laws concerning all textbooks, videos and any other instructional material used here at the school. This policy is posted in the classroom.

Special Accommodations

- If a student has a special need or disability the student will need to contact our office and discuss their needs with the Head Instructor or Office Manager of the school. A school official will address this to the instructors and special accommodations will take place to meet the student's needs.

Grading Policy

Students are graded on a 100% grading scale:

100-90=A

89-80=B

79-70=C

69-60=D

59-0=F

A minimum passing grade of 75% is required on all examinations and assignments. A student scoring below this level will be tutored to help attain a passing grade. Any student falling below that percentage for two weeks in a row will be put on probation. After the third week, the student will be dismissed from the program.

OSHS Cancellation & Refund Policy

This policy applies to students who drop out or legitimately documented students who are dismissed.

- 1) Termination date for refund computation purposes shall be the last date of classroom attendance by the student. The school requires notice of cancellation or withdrawal to be given to the school in writing. A penalty will be charged for failure to notify school in writing, this penalty will not exceed \$ 25.00
- 2) Any applicant rejected by the school (not accepted for enrollment) or whose class is discontinued shall be refunded all tuition and enrollment fee paid.
- 3) Any student enrolled in the 6-week course that requests termination of enrollment shall be refunded as follows: Any student requesting termination of enrollment within the first week of study shall be refunded all monies paid minus 10% of the contract price of the course plus the \$150.00 enrollment fee (not to exceed \$350.00). Any student requesting termination of enrollment after the first week but within the first 25% (9 Days) of the course shall be refunded all monies paid minus 25% of the cost of the course plus the \$150.00 enrollment fee.

Any student requesting termination of enrollment after the first 25% (10 days) of the course but within the first 50% (18 days) of the course shall be refunded all monies paid minus 50% of the cost of the course plus the \$150.00 enrollment fee.

Any student requesting termination of enrollment after more than the first 50% of the course shall not be entitled to any refund. (This does not apply to students using VA Benefits).

- 4) Any student using Veteran's Benefits and requesting termination of enrollment shall be refunded on a pro rata basis according to the amount of time he/she has been enrolled in school and the last day of class attended. VA students may terminate at any time for any reason.
- 5) In the case of prolonged illness or accident, death in the immediate family or other circumstances which make it impractical for the student to complete the program, the school shall make a settlement which is fair and reasonable to both parties.
- 6) Any refund due the applicant (including after dismissal) shall be made within 30 days of cancellation, termination or dismissal
- 7) Books and tools received by the student are non-refundable.
- 8) Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods and services obtained pursuant or with the proceeds hereof. Recovery shall not exceed the amounts paid by the debtor.

All information in this catalog is certified as true and correct.

Nature Milligan –

Director 3/21/2023